



## ***Meeting Minutes***

**February 9th, 2023 at 12:00pm**

**Location: Canoe Club**

Meeting of The Canoe Club, Inc.

Meeting Facilitator: Missy Jonson

Board Members: Jennifer Harrell, Missy Jonson (President), Ted Muhlner (Secretary/Treasurer)  
and Lela Newey (Not in Attendance)

Attendees: Maggie Penner (HOA Manager)

- I. Call to Order (Missy) 12:28pm
- II. Review and approval of meeting minutes: N/A
- III. Maintenance Report (None)
- IV. HOA Manager Report – (Maggie)
  - a. January 2<sup>nd</sup> Canoe Club Incident Report
  - b. Canoe Club Updates - New soap dispensers in kitchen, shower curtains replaced in both restrooms, additional coffee organizer added, game drawer added to kitchen area, fireplace remote replaced and installed, resistance gym bands replaced, hot tub pump seals replaced, hot tub clock repaired.
- V. Financial Report (Ted)

The Board reviewed the financial statements and found them to be in good standing.
- VI. Old Business
  - a. Vendor Communication – Attorney Meeting
  - b. Financial Management Policy Review
    - i. Bank account transfer expense review.
  - c. Ice Skate / Winter Lake Liability Release
  - d. Security and Janitorial Logbook
- VII. New Business
  - a. Theater/Gym Tech & Streaming Upgrade

The Board approved the update to remove cable tv and upgrade to streaming services in the gym and theater.
  - b. Theater Room Cabinet & Storage

The Board would like to review bids for theater storage at the next meeting.
  - c. Updated Canoe Club Reservation Approval

The Board would like to revisit the reservation details at a later date.
  - d. AED Installation

The Board approved the purchase and installation of an AED in the Canoe Club.

- e. Member Communication Updates
- VIII. Open Forum
- IX. Adjournment -12:42pm
- X. *Executive Discussion*

Upcoming Meeting Schedule: March 16th @ 10am