



## **Meeting Minutes**

**May 18, 2021 at 9:30 a.m.**

**Location: Canoe Club**

Meeting of The Canoe Club, Inc.

Meeting Facilitator: Steve Kane (President)

Board Members: Don Hanson, John Murrey (Secretary/Treasurer) and Lela Newey

Attendees: Karley Connolly (HOA Manager), Tom Miller (Maintenance-Not in Attendance)

- I. Call to Order (Steve) – 11:50am
- II. Open Forum - None
- III. Review and approval of meeting minutes: April 8, 2021  
*John motioned to approve the minutes as presented. Don seconded the motion, and all were in favor.*
- IV. Maintenance Report (Tom) - None
- V. HOA Manager Report (Karley)
  - a) Fitness Equipment Installed. Sold old equipment (except Stepper)-\$500 Multi-Gym & \$300 Elliptical. Would the Board want to consider donating the stepper to one of the local High Schools?  
*The Board would like to offer the stepper to one of the members. It will be given on first-come-first-served, you haul, basis.*
  - b) Recording Bylaws – Lindsey is working on getting them recorded.
  - c) Window Cleaning – Rate Increase by 25% (\$768 to \$960)  
*The Board understands prices have increased for many services and is ok with continuing with the window cleaning at the new rate.*
  - d) Summer Maintenance Help – Wage Increase to meet hiring environment.  
*The Board agreed to increase the hourly rate for summer help to ensure we can be staffed.*
  - e) Summer Weekend Attendant – When would the Board like them to start?  
*The Board would like to start the weekend person when the pool opens at the end of the month.*
  - f) Newsletter Suggestions
    - a. Request feedback from members on firepit location.
    - b. Inform members about new drinking fountain & chaise lounge chairs.
- VI. Financial Report (John)

- a) Review Financial Reports – Financial statements were reviewed and found to be in good order.

VII. Old Business

- a) COVID - Evaluate club restrictions with state lifting of mask mandate.  
The Board decided to return all operations to normal.
- b) Club Amenity Improvements Update
  - 1. Fire Pit  
The Board would like to get feedback from members about the placement of the fire pit. A request for comment will be put in the next newsletter and members will be asked about it at the annual meeting. Karley will continue to work on bids and refining the cost.
  - 2. Crack Seal Parking Lot & Pathway– Review Bids  
John motioned to approve the bid from JC Sealcoating. Steve seconded the motion and all approved.
  - 3. Pool Furniture – Old pieces powder coated. Expect new chaises in June. Sold 7 old chaise loungers (\$75ea).
  - 4. Drinking Fountain – Installed 5/14.

VIII. New Business

- a) None

IX. Adjournment – 12:21pm

X. *Executive Discussion*

- a) Employee Contract Renewal - Tom Miller

Upcoming Meeting Schedule: Standing meeting every third Thursday of the month at 9:00am. Next meeting June 17, 2021 at 9:30 am.